

**CHILDREN & VULNERABLE ADULTS PROTECTION POLICY**  
**(SUMMARY FOR MEMBERS AND VOLUNTEERS)**

The Tamworth Arts Club recognises its duty of care under the “Children and Young Persons Act 1963”. “The Child (Performances) Regulations 1968” “The Protection of Children Act 1999” and the “The Criminal Justice and Courts Services Act 2000”.

A copy of “The Tamworth Arts Club Children and Vulnerable Adults Protection Policy and Procedure Guide” will be held by each committee member and The Child and Vulnerable Adults Protection Officer.

It is also available to read on the Website of Tamworth Arts Club to be used for reference and guidance. ( [www.tamworthartsclub.org.uk](http://www.tamworthartsclub.org.uk) )

A “Child or Children” is defined as anyone up to the age of eighteen years.

A “Vulnerable Adult” as defined in The Tamworth Borough Council Corporate Policy Document Version 5 dated 31/03/09 can include people with learning disabilities, older people, people with physical or sensory disabilities, people with mental ill health, people with certain physical illnesses or people with drug or alcohol problems.

The Tamworth Arts Club (herin after called “The Club”) recognises that abuse can take many forms, whether it be physical abuse, emotional abuse, sexual abuse or neglect as detailed in our Policy Document.

The Club is committed to practices which protect Children and Vulnerable adults from harm. All Members of The Club accept and recognise their responsibilities to develop awareness of the issues which cause children and vulnerable adults harm.

**The Club believes that with regards to children and vulnerable adults :-**

Their welfare is of paramount importance

Whatever their age, culture, disability, gender, language, racial origin, religious beliefs and/or sexual identity, they have the right to protection from abuse.

All suspicions and allegations about another Member or Volunteer of abuse should be taken seriously and responded to swiftly and appropriately as detailed in the Policy Documents held by the Protection Officer and all Committee Members.

All Members of The Club should be clear on how to respond appropriately following the guidelines in the booklet given to all Members.

**The Club will ensure that with regards to children and vulnerable adults:-**

They will be treated equally and with respect and dignity.

The duty of care to them will always be put first.

A balanced relationship based on mutual trust will be built which empowers them to share in the decision making process.

Enthusiastic and constructive feedback will be given rather than negative criticism.

Bullying will not be accepted or condoned.

All adult Members of The Club will provide a positive role model for dealing with other people.

Reasonable Action will be taken to stop any inappropriate verbal or physical behaviour.

It will take reasonable care to keep up-to-date with health and safety legislation.

It will take reasonable care to keep informed of changes in legislation or policies for the protection of Children and Vulnerable Adults.

It will undertake reasonable relevant development and training.

It will hold a register of every child & vulnerable adult involved with The Club and will retain a contact name and number close at hand in case of emergencies.

The Club will issue to all Members a Child Protection Procedures and Information Booklet to accompany this member's Policy Summary document.

The Club will provide a designated person in charge at all concert and theatre performances to uphold all aspects of their "Children and Vulnerable Adults" policy.

The Club has a dedicated "Child and Vulnerable Adults" Protection Officer who is in charge of ensuring that the protection policy and procedures are adhered to.

**The Officers Name is:- Jane Cotterill**

This policy will be regularly monitored by the executive committee of The Tamworth Arts Club and will be subject to annual review.

Signed on Behalf of The Tamworth Arts Club :-

Protection Officer \_\_\_\_\_

Chairman \_\_\_\_\_

Dated:-\_\_\_\_\_